**ASSESSMENT QUESTIONNAIRE**

Tick the answer that corresponds to your degree of satisfaction and express your opinion as precisely as possible in the chapter(s) that concern(s) you.

* Promoter:
* Project Title:

**1st- The Forum**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ORGANISATION** |  |  |  |  |
| **What is your degree of satisfaction as far as the organisation of the Forum is concerned?** | **Very good** | **Good** | **Satisfactory** | **Inadequate** |
| -Reception/logistics |  |  |  |  |
| -Signage into the park Chanot |  |  |  |  |
| -Organisation of debates and presentations |  |  |  |  |
| -Available information |  |  |  |  |
| -Quality of general organisation |  |  |  |  |
| -Duration/timetable of the event |  |  |  |  |
| -Catering |  |  |  |  |
| -Social events |  |  |  |  |
| -Transport |  |  |  |  |
| -Accommodation  *Please, specify the category* |  |  |  |  |
| -Other remark(s) |  | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **CONTENT** |  |  |  |  |
| **What is your degree of satisfaction as far as the content of the Forum is concerned?** | **Very good** | **Good** | **Satisfactory** | **Inadequate** |
| -Choice of topical priorities |  |  |  |  |
| -Quality of debates and presentations |  |  |  |  |
| -Quality of hand-outs |  |  |  |  |
| -General assessment of the event |  |  |  |  |
| -Any suggestions or recommendations? | YES/NO | Explain | | |
| -Other remark(s) |  | | | |

**2nd- Your project**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **ASSESSMENT** |  | |  | |  |  |
| **Concerning your project/ space /session** | **Very good** | | **Good** | | **Satisfactory** | **Inadequate** |
| -Relation with the IFC team |  | |  | |  |  |
| -Synergy with the Forum |  | |  | |  |  |
| -Networking with others stakeholders |  | |  | |  |  |
| -Promotion of your activity/ communication |  | |  | |  |  |
| -Traffic during your event :  .Number of visits  .Dividing up between Delegates/General Public |  | | | | | |
| -Input(s) from the Forum |  | | | | | |
| -Facilitating elements / constraints |  |  | |  | | |
| -Commitment(s) taken or project(s) | YES/NO | | Explain |  | | |
| -Any recommendations in view of a similar event? |  | | | | | |
| -Other remark(s) |  |  | |  | | |